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ABSTRACT

Supervision is a method of teaching staff to act in more conscious ways--of providing them with deeper insights into the events surrounding them. To demonstrate this process, a guide for teachers and administrators who want to create good school climates and foster professional growth among staff members is presented here. The text uses a conferencing method to allow teachers, administrators, and students to discuss and reflect upon what they are doing inside the school building. It is hoped that such a method will offer supervisors more opportunities to think about their actions and emotions and to adopt conscious plans to improve the learning situation. Actual examples are used to show how to construct supportive environments and how to identify and resolve problems. Following a discussion of leadership behavior in schools and an overview of school leadership, various components of leaders are analyzed. Some of these aspects include the nature of group dynamics and some of the basic interpersonal skills needed by leaders. Psychological insights are likewise offered, along with how these tools can assist school leaders. Details of the supervisory process, organizational change, the administrative process, and making leadership choices are likewise provided. (Contains an index and approximately 160 references.) (RJM)

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